

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
January 5, 2023**

President Keith Hanvey called the January 5, 2023 Board of Education Meeting to order at 6:01 pm in the District Conference Room.	Call to Order
Board members in attendance were Thomas Akshar, Shelly Bartow, John Gliha, Jeanne Shields, Rebecca Sullivan, and Keith Hanvey.	Board Members in Attendance
The administration in attendance were Superintendent Timothy Ryan and Business Manager Janice Rideout.	Administrators in Attendance
Principals in attendance were Jennifer Henderson, Linda Maynard, Greg Winn, and William Zakrajsek.	Principals in Attendance
On a motion by Shelly Bartow, seconded by Tom Akshar the Board of Education voted to enter Executive Session at 6:01 pm to discuss the employment history of a particular person. Yes-6; No-0. Carried.	Executive Session
On a motion by Tom Akshar, seconded by John Gliha the Board of Education voted to return to Open Session at 6:45 pm. Yes-6; No-0. Carried.	Return to Open Session
Keith Hanvey, Board of Education President led the Pledge of Allegiance.	Pledge of Allegiance
On a motion by Rebecca Sullivan, seconded by Tom Akshar the Board of Education voted to approve the agenda. Yes-6; No-0.	Order of the Agenda Established
Amy LaFever, Junior Class Advisor and four of the six Junior Class Officers presented their ideas for prom and after prom. The prom will take place on April 29 th at the Afton River Club. The students spoke about the theme, ticket cost, how students could earn credit towards the cost of their tickets. After prom will be held at the Norwich YMCA and a variety of faculty, staff, and administrators will be asked to chaperone both prom and after prom.	Junior Class Presents
Linda Maynard, Guilford Elementary Principal presents: <ul style="list-style-type: none">• With the hiring of new aides, Guilford is set with their hiring needs. Linda is confident that the aides that were hired will work out well.• Through the use of grants, the Guilford building has been able to purchase new materials for Social Emotional Learning. Linda brought along some examples to show the BOE. The goal is to help our littlest students learn how to process their biggest feelings. Linda showed a slideshow from first grade teacher, Cloey Oranjian's class and all of the SEL skills and projects they've been working on this month.• Linda is working on getting more volunteers for her reading buddy program, Bobcat Buddies. They currently have two regular volunteers and would like more. They have started a student buddy reader program and students have come down to read to Linda, for which they receive a certificate.	Linda Maynard Presents

- The 100th day of school is coming up soon. Linda is hoping to do something like what they've done in the past with different centers that the whole school comes together to do, and they also mix the grade levels together.
- The holiday concert was well attended and Molly O'Hara did a great job. Linda acknowledged that parking was an issue and she and Mr. Ryan have been brainstorming ideas of how to resolve the issue for next time.

Jennifer Henderson, Greenlawn Elementary Principal presents:

Jennifer Henderson
Presents

- Jenn spoke about the Math RTI position that is open in Greenlawn. There haven't been many applicants and the one applicant they did offer the position to turned it down.
- Greenlawn has a High School student who attends BOCES visiting classrooms to get experience hours, which are required through the program she is in.
- Music and Art enrichment has begun at Greenlawn. Currently they are working in one class/grade per month and they're developing a schedule.
- The Social Emotional skill this month is coping skills for grades 2-4 and physical and mental health for grades 5-6.
- The High School FFA is working on bringing Ag in the classroom. They are shooting for January 23rd to do an FFA fair for the Elementary students.
- Computer based testing update- Jenn and Greg Winn will be attending a training in February. There are simulations that will take place in Greenlawn and the High School. Jenn had the opportunity to observe a 4th grade class practicing the math portion and she was impressed with how well they navigated it.

William Zakrajsek, Jr.-Sr. High School Principal presents:

William Zakrajsek
Presents

- Academics- The computer-based testing simulations will take place in the High School in order to prepare students for the live test. Student of the Month for December has not yet been determined. Faculty are preparing for Regents and Semester two. The students in US History will not have a Regents this year. There will be a final, and as long as the students pass the class, they will get Regents credit.
- Staff Openings- The new counselor, Laura Morris has begun and is working out well. Nanci Miller will be training with her, and then Shannon Phillips will be her mentor for the remainder of the year.
- Holiday Food Drive- Staff and students delivered over 100 baskets to families in need. Baskets included food and other essential items. After the delivery the students debriefed while enjoying pizza. The students met their goal for their food drive and were rewarded with a day filled with various fun activities throughout the school. The day ended with a concert by the jazz band.
- Advisors were doing really well with making their deposits in a timely manner. There were two who were late, but Bill spoke with them about the corrective action plan and his expectations.

Greg Winn Presents

Greg Winn, Jr.-Sr. High School Assistant Principal presents:

- Greg stated that for December of this year there were only 20 referrals, compared to 69 referrals last December. Fifteen students were responsible for the 20 referrals. Even though the numbers were lower, the severity of the referrals was high.
- Greg continues to work with Tobacco Free Chenango to do anti-vaping programs with both students and parents.

- Tech Committee- The tech committee did not meet this month. Greg is working with Jenn and Bill on computer-based testing. Greg will be meeting with Day Automation to go over various tech needs in the school. Digital Resource Survey's will be going on this week. New York state requires them to see where technology needs are within the state.
- Greg's reason why he loves being a Bobcat was his experience coaching the JV wrestling team recently. He said the kids had positive attitudes and were very coachable.

Timothy Ryan, Superintendent of Bainbridge-Guilford Schools reported on the following:

Timothy Ryan
Presents

- The Staff Holiday breakfast went well. It's a great feel-good event.
- Tim thanked Tom Akshar for the use of his truck for the Bainbridge Holiday parade.
- The Capital Outlay project bids went out. They're hopeful that all the lighting in the remaining High School classrooms can be replaced and maybe some other areas as well.
- There was a Capital Project meeting before the holidays where they went through the scope of the project.
- Minimum wage has increased and is expected to increase again. Tim and Janice have been meeting with the BGSSA to look at how it effects their group and how they can adjust their pay scale accordingly.
- With shifting of grant funds they are hoping to hire a full-time SRO for the Guilford building for next year.
- Tim spoke about the BOE retreat on January 12th. Jason Andrews will be here from 6-9 to work with the BOE.
- The finance committee will begin meeting as budget presentations are done.
- Tim mentioned that the February break was incorrectly listed in the District Calendar, the February break is only listed as February 20th instead of February 20-24.

Marek Rajner, Student Board of Education Member reported on the following:

Marek Rajner
Presents

- Marek stated his Senior year is going well. He spoke about the food drive, that they surpassed their goal, and he said it was a very rewarding experience.
- The winter Junior and Senior concerts took place in December. It's a great opportunity to showcase what a strong music program Bainbridge-Guilford has, along with being one of the only districts with an orchestra.
- Winter sports seasons are underway. The girls varsity basketball team won the Kasalski Tournament.
- Marek stated that he loves being a Bobcat because while they were packing bags for the food delivery there was a student from Harpursville who helped. That student was very impressed with what the BG students had done and enjoyed helping.

There were no visitors in audience.

Visitors in the
Audience

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action:

CSE
Recommendations

- CSE minutes of: 12/8 and 12/21
- 504 minutes of: 12/9
- CPSE minutes of: 12/14 and 12/19
- Amendment no meeting: 11/4 and 11/30
- SUB-CSE minutes of: 11/29 and 12/7

On a motion by Tom Akshar, seconded by Rebecca Sullivan the Board of Education reviewed and arranged for the appropriate special education placements.

Yes-6; No-0. Carried.

On a motion by Rebecca Sullivan, seconded by Tom Akshar the Board of Education voted to approve the following Certified Personnel items:

Certified Personnel

- Request approval for Kimberly Vibbard to take unpaid leave January 17-20, 2023.
- The appointment of Laura Morris to the position of School Counselor:

Name: Laura Morris

Position: School Counselor – Jr-Sr High School

Certification: Permanent – School Counselor

Tenure Area: School Counselor

Date of Commencement of Appointment: 1/3/23

Expiration of Appointment: 1/3/26

APPR: To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, **Laura Morris** must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least two (2) of the three (3) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time.

Salary: Step 18 + Masters + 81 Credit Hours

Vice: Michelle Hertzog

- The appointment of Arthur Rigas to the position of Long-Term Business Substitute Teacher in the Jr.-Sr. High School effective 1/1/23 to 6/30/23. Step 1 + Masters + 72 Credit Hours. Background check complete.

Yes-6; No-0. Carried.

On a motion by Tom Akshar, seconded by Rebecca Sullivan the Board of Education voted to approve the following Non-Certified Personnel items:

Non-Certified
Personnel

- The permanent appointment of Teresa Burnett to the position of Account Clerk effective 12/1/2022 due to successful completion of the Civil Service Account Clerk examination with a probationary period ending January 25, 2023.
- The appointment of Aubrey Fox as Substitute Teacher (PT), retroactive to 12/21/22, background check complete.
- The appointment of Keith Obrosky as Substitute Teacher (PT), retroactive to 12/13/22, background check complete.
- The appointment of Taylor Parsons as Substitute Teacher (PT), retroactive to 12/21/22, background check complete.
- The appointment of Joseph Cannistra as Substitute Custodial Worker (PT), retroactive to 12/15/22, background check complete.
- The appointment of Taylor Parsons as Substitute Teacher Aide (PT), retroactive to 12/13/22, background check complete.
- The appointment of Taylor Parsons as Substitute School Monitor (PT), retroactive to 12/14/22, background check complete.

- The appointment of Donald Hatton as Substitute Custodial Worker (PT), retroactive to 12/21/22, background check complete.
- The acceptance of resignation of Elizabeth Prezorski from the position of Teacher's Aide, effective 12/2/22.
- The appointment of Barbara Diamond to the position of temporary shared 1:1 Pre-K Teacher Aide, FT, 10 months, 7 hrs./day, salary per contract, retroactive to 12/14/22, until no longer needed. Background check complete.

Yes-6; No-0. Carried.

On a motion by Shelly Bartow, seconded by Rebecca Sullivan the Board of Education voted to approve the following Sports Personnel:

Sports Personnel

- Spring and Fall coaches, volunteers, scorekeepers, and timekeepers as presented (Attachment A).

Yes-6; No-0. Carried.

On a motion by John Gliha, seconded by Tom Akshar the Board of Education voted to approve the following Business Office Items:

- Request approval of the following Financial Reports for the month of November 2022 – Student Activities Central Treasurer's Report, Revenue & Appropriation Status Reports, Cumulative Summary of Budget Amendments, District Treasurer's Report, and School Lunch Profit & Loss Report
- Request approval for the Internal Claims Auditor Report dated December 9, 2022.
- Acknowledgement and acceptance of a \$1,786.50 donation from the Bainbridge Youth Sports Football program for the new speakers at the football stadium.
- Adoption of the NYSCLASS Municipal Cooperation Resolution for the cooperative investment of the district's available funds.
- Adoption of the resolution as presented awarding the 2022-2023 Capital Outlay Electrical Work Contract to Huen Electric, Inc. (Attachment B).

Financial Reports

Internal Claims Audit
Youth Football Donation

NYSCLASS Resolution

Capital Outlay Electrical
Work Bid Award

Yes-6; No-0. Carried.

On a motion by Shelly Bartow, seconded by Rebecca Sullivan the Board of Education voted to approve the following Old Business items:

- Request approval of the Corrective Action Plan for the October 2021 Technology Audit.

Yes-6; No-0. Carried.

Technology Audit
Corrective Action Plan

On a motion by Shelly Bartow, seconded by Rebecca Sullivan the Board of Education voted to approve the following New Business Items:

- Request approval for the Superintendent to sign the MOA between Bainbridge-Guilford School District, the BGTA, and Arthur Rigas regarding the employment of Mr. Rigas for the remainder of the 2022-2023 school year.
- Request approval of the Capital Project Vote results from December 7, 2022:
Total Votes: 211
Yes – 140; No – 71

Rigas MOA

Capital Project Vote
Results

Yes-6; No-0. Carried.

The following planning items were discussed:

Planning

Board Events

- January 12th – BOE Retreat @ 6:00-9:00 pm
- January 19th – BOE Meeting and Transportation & Building and Grounds Budget Presentation – District Conference Room @ 6:00 pm
- January 24th – SuperEval Training @ SUNY Oneonta 4:15-6:30p. RSVP by January 17th.
- Feb 11th Legislative Breakfast

School Events

- January 21st – All-County Music Festival @ 4:00 pm – Norwich

Shelly Bartow reported on the following:

No-Cost
Health Exams

- There will be no-cost vision, dental, and health screenings from July 10th- July 21st held at the Walton Central School. We will want to get information home to parents before school dismisses for the summer.

On a motion by Tom Akshar, seconded by Rebecca Sullivan the Board of Education voted to adjourn the meeting at 8:16 pm.

Adjournment

Yes-6; No-0. Carried.

Respectfully Submitted,



Kelly Grigoli
District Secretary/District Clerk

Spring 2023 Coaching Appointments

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Cat</u>
Randall Palmatier	Varsity Softball	7	2
Riley Smith	Modified A Softball	4	7 *
Phil Bianchi	Varsity Baseball	7	2
Devin Schmitz	Modified A Baseball	3	7
George Williams	Varsity Tennis	7	2
Kimberly Mayo	Modified Track	7	7
Justine Autera	Modified Track	3	7 *
Nick Mayo	Varsity Track Head	7	2
Dick Goodwin	Varsity Track Assistant	7	3

* Newly appointed

Volunteers:

Softball

Taylor Palmatier, Tim Seamon

Baseball

Tennis

Track

Christine Oliver, Justin Autera, Israel Lorimer, Mike Davidson, Jenn Henderson

Paid Scorekeepers & Timekeepers:

Thomas Palmatier, Sarah Nezelek, Jen Hawkins, Claire Fraiser (Morris CSD employee), Julie Fuller, Mike Davidson

Fall 2023 Coaching Appointments

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Cat</u>
Art Rigas	Varsity Football Head Coach	7	1
William Zakrajsek	Varsity Football Assistant Coach	7	2
Craig Cerverizzo	Varsity Football Assistant Coach	7	2
TBD	Modified A Football Coach		4
Miles Keene	Modified A Football Coach	3	4
Tracy Kutz	Varsity Girls Volleyball Coach	7	1
Ann Messenger	Girls JV Volleyball Coach	7	2
Sarah Nezelek	Girls Varsity Soccer Coach	6	2
James Spinella	Girls Modified A Soccer Coach	7	5

Wilfried Spalholz	Boys Varsity Soccer Coach	7	2
Devin Schmitz	Boys Modified A Soccer Coach	4	5
Danielle Suda	Cheerleading Coach	7	6
Devin Mills	Varsity Golf Coach	7	6

RESOLUTION FOR AWARD OF BID FOR 2022-23 CAPITAL OUTLAY PROJECT

WHEREAS, the Board received bids for its 2022-23 Capital Outlay Project; and

WHEREAS, King + King Architects, LLP have recommended that the Board award the contract to Huen Electric, Inc., which complied with General Municipal Law §101 by submitting the lowest responsive bid for the project at the base bid price of \$33,547.

WHEREAS, the contract may be increased or decreased should the district choose to increase or decrease the number of lighting fixtures installed using applicable unit prices noted in the bid response.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Bainbridge-Guilford Central School District, that:

1. The Board of Education awards the Electrical Work Contract to Huen Electric, Inc.

